

CARSON TRUCKEE WATER CONSERVANCY DISTRICT

Regular Meeting
September 10, 2024

DIRECTORS:

Todd Westergard
Mike Nevin
Karen Baggett (via Zoom)
Ernie Schank
John Capurro
Eddy Quagliari
Ed James (Zoom)

ABSENT:

Ty Minor
Tyler Henderson
Pete Olsen

OTHER:

Kayla Dowty, Engineer
Lucas Foletta, Attorney
Chad Blanchard

Staff

Mary Pat Eymann

GUESTS:

Rich Wilkinson, DVCD
Marlee Jenkins, DVCD
Rachel Schmidt, DVCD

1. CALL REGULAR MEETING TO ORDER –Quorum present

2. PUBLIC COMMENT – limited to no more than three minutes per speaker * None

3. APPROVE AGENDA

❖ Director Schank made a motion to approve the agenda; seconded by Director Nevin; motion carried.

4. APPROVE MINUTES FOR AUGUST 2024, FINANCIAL STATEMENTS AND CHECKS WRITTEN AS SUBMITTED –

❖ Director Capurro made a motion to approve the minutes and financial statements as presented; seconded by Director Schank; motion carried.

5. WATER MASTERS REPORT AND DISCUSSION – Chad Blanchard.

A complete copy of the Water Report is available at District Offices or on the internet at troa.net and the SNOTEL report at wcc.sc.egov.usda.gov/reports/SelectUpdateReport.html

6. DISCUSSION, AND POSSIBLE BOAR DIRECTION REGARDING REQUEST FROM DAYTON VALLEY CSERVATION DISTRICT (DVCD) FOR EXEMPTIONS TO OLD GRANT REQUESTS THAT WERE NOT PAID OUT – Rich Wilkinson

Rob Holley left DVCD in March and Mr. Wilkinson has stepped in to assist; they are currently working to finalize a permanent person for the position. There were several grants that DVCD had applied for and only received partial payment due to the fact that there was no request for a payout made at the time of the grant agreement.

2022-23	Pradere/Ricci Stabilization, channel clearing	Awarded \$50,000	Amount
Distributed 6/15/23 ck#3232 - \$22,892.			

2023-24 Pradere/Ricci Stabilization, channel clearing Awarded \$30,000 Amount
Distributed \$0.00 nothing was received anything from Rob.

I wanted to point out that we have expended approximately \$37k for engineering services on the Pradere/Ricci projects. The good news is that the plans are about 95% complete and we have already submitted the army corps permit. Would the board please consider our requests to keep the funding intact?

Discussion:

Director Westergard stated that one of the issues is the CTWCD budget and its budget cycle. This request is outside of the normal grant request window. We will need to decide if there is money to move around and if there is any availability of funds. The Board did feel the projects were worthy in the appropriate budget cycles, but they did expire.

Rich Wilkinson – thought Mr. Holley had requested extensions, but apparently, he did not.

Director Westergard – advised that CTWCD is currently working with CWSD on an agreement on the distribution of funds for grants to be made to them (CWSD) for them to distribute and CTWCD would no longer be involved in the direct distribution of grant money to individual agencies.

Director Westergard – how certain is it that the projects will be completed in the fall?

Rich Wilkinson – it will be fall into winter and are subject to weather. The work has been done, the engineering is almost complete, waiting for permit review now.

Kayla Dowty – The 2 grant requests were not just for engineering, one of the requests was to get the work done. Has the full \$80,000 been spent on engineering?

Rich Wilkinson – They had to re-survey due to the fact that some of the work was not completed at the time. The actual construction has not been started yet because they are waiting to get permits.

Kayla Dowty – Asked if there are other funds available if CTWCD does not grant the extension of funds?

Rich Wilkinson – Yes.

Director Schank – Did we re-allocate the funds that were not spent? No, any left over money at the end of the fiscal year is put into the LGIP account.

Kayla Dowty – It appears that the total in engineering and studies completed totals approximately \$61,000 and the CTWCD already paid \$22,892 which leaves a difference of approximately \$38,000. It sounds like they have enough from other agencies to complete the actual construction costs. Does CTWCD want to just cover the expenses to date?

Director Schank – the request from 2023-2024 for \$30,000 was for permitting and completion of the bank stabilization.

Director James – Was there a request for time extensions? No. The cost for engineering increased due to the delay of the project due to weather conditions, now they are ready to move forward.

Director Westergard – Why can't this wait until after the first of the year in our regular grant process?

Rich Wilkinson – If we are waiting for another funding cycle, we could be looking at more engineering surveys.

Director Schank – If we agree to allow an extension and commit these funds, we say it is only for the project. Because we have paid a lot towards engineering. Is there money to pay for the remaining engineering if CTWCD dedicated the money to get the job completed?

Rich Wilkinson – There is money from other sources that was going to be used to match what CTWCD gave.

Lucas Foletta – was asked about the financial implications of spending the money. The budget may have to be augmented and presented to the Department of Taxation.

Kayla Dowth – in 23/24 grant agreements were specific as to when money had to be spent or a request for an extension by a specific date.

Director Westergard – when would the “Inter-Local Agreement” with CWSD start?

Lucas Foletta – the agreement would start Jan 1 and would contemplate a written submission from the Carson District in February.

Director Westergard – we could reduce the amount we were going to give to CWSD by the amount we re-instate to DVCD. We can build some leeway in the agreement to do this. We would pay it now and it would come off of next

year's funds given to CWSD.

- ❖ Director Schank made a motion to write a new agreement with DVCD for construction only for \$57,000 (which is the total of remaining funds from prior year's requests, that have not been used), and that the money will come out of this year's budget cycle but will go against any monies that would be sent to the CWSD under the new Inter Local Agreement and funds must be spent by June 30, 2024; seconded by Director Capurro; motion carried unanimously.

7. DISCUSSION, AND POSSIBLE DIRECTION TO STAFF REGARDING THE EXTENSION OF THE GRANT AGREEMENT WITH CARSON CITY PARKS AND THE NEED TO REVISE PREVIOUS AGREEMENT – Staff

CC Parks awarded a grant in 2022 in the amount of \$5,500. They were paid a total of \$3,225.15 in 2023 and requested an extension in August of 2023 for the remaining amount (\$2,274.85) and were granted this extension. In July 2024 the office was contacted requesting another extension due to flooding issues last year and their inability to complete the work.

- ❖ Director Schank made a motion to grant the extension of the \$22,74.85 and to send an amended agreement; seconded by Director Nevin; motion carried.

8. DISCUSSION, AND POSSIBLE DIRECTION TO STAFF REGARDING THE GRANT AGREEMENT WITH CITY OF RENO AND OPTION TO COMPLETE ADDITIONAL WORK IF CONSTRUCTION COSTS COME IN LOWER THAN ANTICIPATED – Kayla Dowty

The City of Reno was awarded \$59,250 in April of 2024 for the Sutro Erosion Control Project. They have received bids that indicate the project will come in lower than they originally anticipated. They are requesting the ability to use any remaining funds to do similar projects along the River.

- ❖ Director Capurro made a motion to approve the request using the remaining funds for other projects of a similar nature and to amend the agreement; seconded by Director Schank; motion carried.

9. UPDATE, DISCUSSION AND POSSIBLE ACTION ON INTER LOCAL AGREEMENT WITH CARSON WATER SUBCONSERVANCY DISTRICT (CWSD) – Lucas Foletta

A redline copy of the draft Interlocal Agreement was provided to the Board and is available at District offices.

Based on the discussion regarding the Dayton Valley (agenda item #6) we would probably want to address that specifically in this agreement to state the Boards action today with respect to the calculation of the first year of the agreement.

Discussion:

Director Westergard – what happens if they don't spend the money?

Attorney Foletta – the agreement does not contemplate anything on this. Once it is out the door it is out the door. The agreement allows to conditions but returning any unspent funds is not specifically in the agreement.

Director Schank – in the 20 years he has been on that Board they have never had left-over money.

Attorney Foletta – the agreement rolls over annually unless someone terminates it.

- ❖ Director Capurro made a motion to approve the Interlocal Agreement as presented and as modified by the action of the Board regarding the DVCD (agenda item #6) to add that information for the first year of the agreement; seconded by Director Nevin; motion carried. Attorney Foletta advised that Director's James and Schank did NOT have to abstain from the vote.

10. DISCUSSION AND POSSIBLE ACTION OF THE RIVERSIDE DRIVE INUNDATION AND POSSIBLE INVOLVEMENT OF THE DISTRICT – Kayla Dowty

See Engineer's Report

JUB draft of Riverside Flood Mitigation Alternatives & Construction Cost Estimation was provided and is available at District offices.

Next steps are a field walk with the City of Reno on 9/19/24, attend the TRFMA technical advisory committee meeting on 9/27/24 to recommend approval of the project.

Things to keep in mind: 1. If approval from TRFMA and City of Reno to actually fund the project this Board needs to continue with the engineering (JUB). We need to get JUB to finalize the engineering costs for the section downstream of Booth so those documents can be given to the City for management of the project. We will also ask them to finalize the costs of engineering as well as the 408 application and come before this Board for the section upstream of Booth so we can submit that to USACE and get the 408 process started for approval to complete that section as well.

Director Schank asked what the timing would be?

Engineer Dowty - going to ask the City of Reno the portion downstream of Booth get completed by summer 2025. The upstream of Booth we should plan on an 18-month turnaround from the time the application is submitted to USACE.

Director Schank – does the part to be done first (downstream) include plans for the Plaza?

Engineer Dowty – It is not right now. The intent for the Plaza is to have City of Reno submit an “as built” application to the 408 so that it can get documented in the Federal project. There is currently no documentation of that ever happening, this will also include more controlled information on a flood plan.

Director Schank – is there a way on an annual basis to ask them to assure us that if this work is done below and above Booth St that the 14,000 won't pass, they certify to us yearly that they have the items ready for the Plaza so that we are assured the 14,000 will pass the Plaza?

Engineer Dowty – This is a reasonable request and she will ask for that assurance.

11. DISCUSSION AND POSSIBLE BOARD DIRECTION REGARDING ENCROACHMENT PERMITS AND REQUESTS – Kayla Dowty

See Engineer's Report

We received a draft application from RTC/Parametrix to support 408 permitting for the geotechnical borings for the Keystone Bridge. A pre-application meeting with USACE was held on August 27th. USACE indicated that a Drilling & Invasive Program Plan (DIPP) may be required in this location due to the dike included in the original federal project. USACE is reaching out to other teams to determine whether this will be needed. RTC received NEPA determination from NDOT/FHWA on September 9th. The application is now ready to be submitted with approval from the CTWCD Board.

- ❖ Director Schank made a motion to approve the 408 application request from RTC/Parametrix for the Keystone Bridge borings project; seconded by Director Quagliari; motion carried.

12. DISCUSSION AND POSSIBLE BOARD DIRECTION REGARDING MAINTENANCE DEBRIS REMOVAL WORK, EMERGENCY DEBRIS/DEPOSIT REMOVAL WORK AND AUTHORIZATION FOR EXPENDITURES FOR SUCH WORK – Kayla Dowty

See Engineer's Report

The bi-annual inspection has been completed and a scoping of the fall debris removal is being worked on and will be presented at the October meeting.

13. ENGINEER/CONSULTANT REPORT –Kayla Dowty

See Engineer's Report

14. LEGAL COUNSEL REPORT –Lucas Foletta

Nothing to report.

15. SECRETARY/TREASURER REPORT – Mary Pat Eymann

Nothing to report.

16. PUBLIC COMMENT - None

17. BOARD COMMENTS AND REQUESTS FOR FUTURE AGENDA ITEMS:

New Future Agenda Item Requests –

Board Comments -

Director Capurro – the ditches are starting to shut off.

Director Westergard – expressed his thanks to Attorney Foletta for all the work on the Inter Local Agreement.

18. ADJOURNMENT -

There being no further business the regular meeting was adjourned.

**Next meeting
REGULAR MEETING
October 8, 2024, at 10:00 a.m.**

Todd Westergard,
President

Mary Pat Eymann,
Secretary/Treasurer